



Attendance.

## EXERCISE DESIGN COURSE (G-139)

NO. OF OPENINGS: 30

LIVINGSTON COUNTY

4 DAYS

OCTOBER 3-6, 2017

FINGER LAKES

ANNOUNCED: AUGUST 2, 2017

PROFESSIONAL DEVELOPMENT SERIES - NATIONAL TRAINING CURRICULUM

### Description:

Success of capabilities based exercising is the responsibility of those planning and managing exercise programs and this course will assist those responsible for delivery & evaluation in their community, agency or institution.

**The Exercise Design course focuses on applying techniques in development, conduct and evaluation, for students to have the ability and understanding of how a comprehensive exercise program is used to target and improve critical emergency plans, procedures and capabilities within all phases of emergency management. This course conforms to capabilities-based exercise evaluation outlined in the Department of Homeland Security (DHS) Homeland Security Exercise and Evaluation Program (HSEEP), guidance.**

### Prerequisite:

Introduction to Exercises (IS-120.A) or the Full (G-146 three day or the L-146 two day) HSEEP Training Course only. Participation in the one-day modified HSEEP course will not meet the requirement for the (G-139) pre-requisite.

**Please fax prerequisite to 518-322-4987 or e-mail [OEM.Training@dhses.ny.gov](mailto:OEM.Training@dhses.ny.gov)**

### Who Should Attend?

Students for this course must have responsibilities in EXERCISE DESIGN/PLANNING AND CONDUCT. The course is not intended for exercise players or response personnel unless they are expected to become involved in exercise development. Organizations or communities should consider selecting core personnel who are responsible for exercise planning that can form the nucleus of an exercise design team when they return.

**Completion:** Participants who actively participate and attend all course days will receive a Certificate of

**Location:** Livingston County OEM  
3360 Gypsy Lane  
Mount Morris, NY 14510

**Date/Time:** **October 3-5: 8:30 am – 4:30pm**  
**October 6: 8:30 am – 12:30 pm**

**Cost:** There is no fee for the course. Food, lodging & transportation costs are the responsibility of the participant.

### Topics to be discussed:

- Types, steps and design considerations for tabletop, functional, and full-scale exercises.
- Progressive accomplishments in designing and implementing an exercise program.
- Exercise Needs Assessment
- Writing Exercise objectives and scenarios
- Exercise Controllers and Simulators purpose and roles
- Tasks of systematic exercise evaluation with benefits & potential sources of exercise enhancements.
- Designing a small functional exercise using the eight step design process

**Registration: All Students remain Pending approval until two weeks before the class when confirmations are emailed.** The Statewide Learning Management System (SLMS) will be used for course registration

<https://nyslearn.ny.gov/index.html> if you already have an account within SLMS please choose SLMS Login, if you are new to the system please choose First Time Logging.

**Search for class in SLMS using Code:  
04-17-0139-01-01-46-17006**

Please click on the link below for information on how to validate/obtain an account within the New York State Learning Management System

[http://www.dhses.ny.gov/training/slms/SLMS\\_ExternalUserRegistration.pdf](http://www.dhses.ny.gov/training/slms/SLMS_ExternalUserRegistration.pdf)

**Registration Deadline: September 19, 2017**

# TRAINING NOTICE

**Contact:** NYS Office of Emergency Management - Training & Exercises at (518) 292-2351 or [OEM.training@dhses.ny.gov](mailto:OEM.training@dhses.ny.gov)